

North East Public Health Alliance

July 28th, 2025 Meeting Minutes

11:30 am - 11:45 am EST

Virtual: <https://us06web.zoom.us/j/88927122776?jst=2>

Voting members in attendance:

Donna Greenwood, Chelmsford

Siobhan LaFreniere, Tewksbury

Kerri Oun, Tyngsborough

Voting members absent:

Kristel Bennett, Billerica

Shannon Gillis, Tewksbury

I. Opening

3/4 voting members present, quorum was met.

Motion to start the meeting

Kerri Oun made a motion to start the meeting. Siobhan LaFreniere seconded the motion.

Billerica: Absent

Chelmsford: Y

Tewksbury: Y

Tyngsborough: Y

All in favor.

Haleigh Schultz called the meeting to order at 11:34 am.

II. Contracted Food Inspections Vote

Haleigh Schultz provided a summary of the procurement process and status of the current contract with MoJin Solutions. The group discussed the terms and timeline for the new contract. No questions were raised.

Motion to award the FY26 Food Inspections contract

Donna Greenwood motioned to approve MoJin Solutions and award the FY26 Food Inspection contract for the coalition, Siobhan LaFreniere seconded the motion.

Billerica: Absent

Chelmsford: Y

Tewksbury: Y
Tyngsborough: Y
All in favor.

III. Adjournment

Motion to adjourn the meeting

Siobhan LaFreniere motioned to adjourn the meeting. Kerri Oun seconded the motion.

Billerica: Absent
Chelmsford: Y
Tewksbury: Y
Tyngsborough: Y
All in favor.

Meeting adjourned at 11:37 AM.